

FRANKLIN & MARSHALL

Application for Grant-in-Aid for a Spouse or Dependent Child

(Please provide all requested information and sign reverse side of form.)

Employee's Name: _____ College ID #: _____

Dependent's Name: _____

Dependent's Relationship to Employee: spouse same-sex domestic partner child

Dependent's Home Address: _____

Dependent's Date of Birth: _____

Expected Year Of College Graduation: _____

Dependent Will Be Attending College: full-time part-time

Academic Year For Which You Are Applying For Benefits: _____

Semester:

- fall semester spring semester
 summer session I summer session II

Grant-in-Aid for Spouse or Dependent Child

Attending:

- Elizabethtown College (spouses only; courses must be held on Franklin & Marshall campus)
 Franklin & Marshall (Grant-in-Aid benefit is \$16,970 per semester for the 2009-2010 year, for full-time study)
 Study through a Franklin & Marshall exchange program (dependent children only)

If not a full-time student, please list:

Course #:

Course Name:

(over)

Grant-in-Aid is available to a College employee's spouse or same-sex domestic partner for part-time study through Franklin & Marshall College, full-time study through Franklin & Marshall, or part-time, undergraduate study through Elizabethtown College (for classes held on the Franklin & Marshall campus). The spouse or same-sex domestic partner of a full-time College employee is eligible to enroll at Franklin & Marshall on a part-time or full-time basis after the employee has completed 5 years of full-time employment with the College. One year of the waiting period will be waived for each full year of prior full-time service at an accredited college or university, when proper verification of such prior employment is provided to Human Resources. The spouse or same-sex domestic partner is eligible for Grant-in-Aid for study on a part-time basis through Elizabethtown College immediately upon the employee's appointment to a full-time position. This benefit is only applicable to classes which are held on the Franklin & Marshall campus. A spouse is defined as the Franklin & Marshall employee's legally-recognized spouse, or the same-sex domestic partner of an employee as defined per the College's Same-sex Domestic Partner policy.

An employee may apply for Grant-in-Aid for his/her dependent child who is attending Franklin & Marshall on a full-time basis. The employee is first eligible to apply after completion of 5 years of full-time employment with the College. One year of the waiting period will be waived for each full year of prior full-time service at an accredited college or university, when proper verification of such prior employment is provided to Human Resources. Benefits are provided for full-time, undergraduate study only, for up to the equivalent of 8 semesters. *Dependent children* are those who are unmarried; under age 23; have the same principal place of residence as the employee-parent for more than the equivalent of six months of the calendar year (other than while attending college); and are primarily dependent on the employee/parent for financial support. Eligible dependent children include a full-time employee's biological and adopted children; step children; children of the employee's same-sex domestic partner who live with the employee in a parent-child relationship; and dependent children for whom the covered employee is the court-appointed legal guardian. *In order to be eligible for education benefits offered by the College, the parent-child relationship must be legally established at least five years prior to the commencement of benefits.*

Currently, the annual Grant-in-Aid benefit for dependents attending Franklin & Marshall on a full-time basis is equal to 85% of Franklin & Marshall's basic yearly tuition rate (excluding room and board and other fees). Any monies received from state or federal grants will be applied toward Grant-in-Aid. Total benefits payable to a dependent under any combination of the Grant-in-Aid, Children's Scholarship, and Tuition Exchange programs is limited to the equivalent of 8 semesters.

Grant-in-Aid is contingent upon acceptance of the dependent as a qualified student by Franklin & Marshall or Elizabethtown College.

Members of the faculty and professional staff applying for benefits for their children should read the full policy for important details, available from www.fandm.edu/x14553.xml.

Please note:

- **A copy of the portion of your most recent federal income tax return indicating the name of your dependent, or other proof of dependent status, must be attached to this application.**

I am hereby applying for Grant-in-Aid for my eligible dependent. To the best of my knowledge, I am eligible for this benefit as outlined in the Franklin & Marshall Education Benefits policy. I agree to promptly notify Human Resources if my dependent does not complete the upcoming semester for any reason.

Employee's Signature: _____ Date: _____

Please return this completed form to Human Resources, CSQ.

Approved: _____ Date: _____ (Human Resources Representative)
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